

AGENDA ITEM 7.(a)
MEETING DATE August 7, 2013

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESIGNATION TO RETIRE
REQUESTED ACTION: APPROVAL

SUMMARY:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ann H. Short	Community Services 14 years, 10 months of Service at SCC	08/30/13

Government Code: Board Policy: 4240 Estimated Fiscal Impact: None

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Charo Albarrán, Interim Director
Human Resources

PRESENTER'S NAME

360 Campus Lane, Suite 201
Fairfield, CA 94534-3197

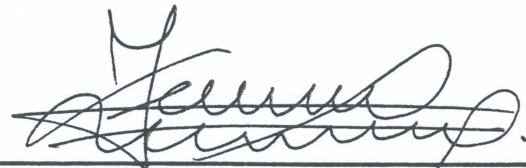
ADDRESS

(707) 864-7122

TELEPHONE NUMBER

Administration
ORGANIZATION

July 25, 2013
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

July 25, 2013
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: SECOND READING – ADMINISTRATIVE LEADERSHIP
GROUP PROPOSAL FOR REVISED BOARD POLICY
4800—STUDENT LEARNING OUTCOMES AND SERVICE
AREA OUTCOMES**

REQUESTED ACTION: APPROVAL

SUMMARY:

The findings of the ACCJC Evaluation Team that visited Solano Community College on November 13, 2012, included Recommendation 7 as follows:

In order to meet the standards and increase institutional effectiveness, the team recommends that the College develop and implement appropriate policies and procedures that incorporate effectiveness in producing student learning outcomes into the evaluation process of faculty and others directly responsible for student progress toward achieving student learning outcomes. (Standards, II.A.1.c, II.A.2.e, II.A.2.f, III.A.1.c).

The College has addressed this recommendation with the following revisions to Administrative Leadership Group Board Policy 4800, Sections 4840.2(C) and 4840.3(C). These revisions have been vetted through ALG, Shared Governance Council, and the President's Cabinet.

<i>Government Code:</i> ACCJC Standard II	<i>Board Policy:</i> 4800	<i>Estimated Fiscal Impact:</i> Unknown
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Charo L. Albarrán, Interim Director
Human Resources

PRESENTER'S NAME

360 Campus Lane
Fairfield, CA 94534

ADDRESS

707-864-7122

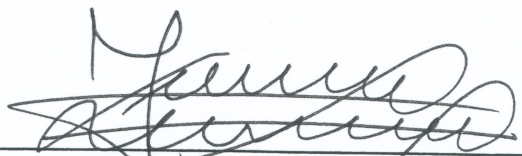
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SOLANO COMMUNITY COLLEGE

Administrative Leadership Group Board Policy 4800

EXCERPTS FROM BOARD POLICY 4800

Board Policy 4840.2(C)

Evaluation Year:

~~First Stage: Typically by September 1 the employee shall consult with his/her immediate supervisor to develop written performance goals for the ensuing fiscal year, which shall include the following: (i) the class specification/job description; (ii) department and district goals; (iii) performance goals for the position in which the employee is serving; and (iv) the major job categories in which the employee will be evaluated.~~

First Stage: Typically by September 1, the employee shall consult with his/her immediate supervisor to develop written performances goals for ensuing fiscal year, which will include the following: (i) the class specification/job description; (ii) department and district goals; (iii) performance goals for the position in which the employee is serving; and (iv) the major job categories in which the employees will be evaluated, including the development and implementation of Student Learning Outcomes and/or Service Area Outcomes.

Second Stage: The performance goals should normally be reviewed (updated, revised, etc.) by March 1.

Third Stage: The evaluation shall typically be completed by the immediate supervisor and discussed with the employee no later than June 1 of the evaluation year.

Board Policy 4840.3(C)

Evaluation Criteria:

~~The Evaluation criteria should include, but shall not be limited to, Communication Skills, Leadership Skills, Human Relations, Management and Administrative Skills, and Professional Knowledge.~~

The evaluation criteria should include, but not be limited to, Communication Skills, Leadership Skills, Human Relations, Management and Administrative Skills and Professional Knowledge. Additionally, the criteria should include contributions to drafting, measuring, and assessing

SOLANO COMMUNITY COLLEGE
Administrative Leadership Group
Board Policy 4800

EXCERPTS FROM BOARD POLICY 4800 – Continued:

Board Policy 4840.3(C)

Evaluation Criteria:

student learning outcomes. The educational administrator will be evaluated by their participation in drafting, measuring, and assessing the student learning outcomes, as well as guiding and assisting faculty and staff in SLOs assessment activities.

REVISED

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: **Members of the Governing Board**
SUBJECT: **MEASURE Q – RECOMMENDED STRUCTURE**
REQUESTED ACTION: **APPROVAL**

SUMMARY:

The Measure Q capital improvement bond was passed in November 2012. The bond value is \$348M, and combined with expected state capital outlay funding and expected interest over the life of the program the value of Measure Q will exceed Measure G by more than three times in size. A new operating structure is required to manage Measure Q effectively. Per the previously approved agreement with Roy V. Stutzman for consulting services in the areas of facilities planning, development and modernization, the Board is presented with District Staff's recommendation of a new organizational structure for Measure Q, based on Mr. Stutzman's report. Various options are considered, including:

1. In-house staff manages all aspects of Bond.
2. In-house and consultant work together to manage the Bond.
3. Consultant manages day-to-day activity of Bond, with oversight by District's Executive Bonds Manager;
4. Other options that suit the nuance and details of the program.

The Board will be asked to approve the Staff's recommendation and to allow staff to seek qualified vendors to propose on the scope of work developed by the District. The expected RFQ and RFP process will commence immediately and will finish by the end of September.

Government Code: N/A Board Policy: 3225 Estimated Fiscal Impact: Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

360 Campus Lane, Suite 201
Fairfield, CA 94534

ADDRESS

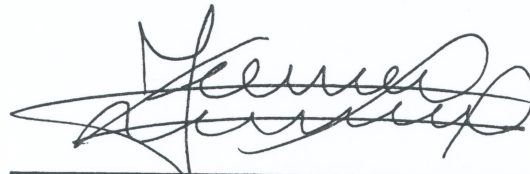
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